



Individual Studies Program

www.ivsp.umd.edu

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Learning Contract for IVSP 318

This form is required for registration in IVSP 318. IVSP 318 is available for 3-6 credits a semester (with 9 credits total permitted in the course of the IVSP degree program) and can be used for directed study, internship, research, or other special projects.

Student: _____ **UID:** _____

Faculty Mentor: _____ **Major Title:** _____

Research/Internship Supervisor (if other than Faculty Mentor): _____

Project Site/Department: _____ **Project Phone #:** _____

Project Address: _____ **Project Fax #:** _____

Semester: _____ **Dates of Internship:** _____

of Hours per Week: ____ **Credits (1-6):** _____

I. Describe the internship or research you will be completing and how it relates to your IVSP major. Be specific about your tasks, responsibilities, and requirements.

II. Describe the methods by which this learning experience will be evaluated.

- *List specific duties, tasks, projects, etc.*
- *What are the criteria that will be used for grading?*
- *Each student must produce a final academic product reflecting on the 318 experience. Be sure to include a description of what the final project will be and how it will be evaluated by the instructor. (Examples include weekly journals, a final reflection paper, web page or other computer-based project, artistic performance, or other type of project to be determined by you and your Faculty Mentor).*

III. What are your learning goals for this experience?

IV. How will these learning goals be assessed?

V. How often will you and your Faculty Mentor meet throughout the learning experience?

Project/Site Supervisor Signature

Student Signature

Faculty Mentor Signature

Rubrics by which IVSP 318 Learning Contracts will be assessed

Learning Outcome: Students will be able to apply the concepts of their individually designed major in an internship or independent research project.

Assessment Method: Each student's IVSP 318 learning contract form will be evaluated according to a rubric scored 0 1 2 3 4 5.

Criteria	Exemplary 5	Good/Adequate 4-3	Needs Significant Improvement 2-1	Inadequate 0
Student understands the concepts of his or her IVSP major.	Project description relates meaningfully to key concepts of student's IVSP major.	Project description relates for the most part to key concepts of student's IVSP major.	Project description relates vaguely to student's IVSP major.	No discernible relation to student's IVSP major.
Student applies the concepts of his or her IVSP major in the internship or research project.	Learning contract promises central and direct application of key concepts of the student's IVSP major.	Learning contract promises some application of concepts of the student's IVSP major.	Learning contract suggests possible application of concepts of student's IVSP major.	No discernible application of concepts of student's IVSP major.
Student sets meaningful learning goals and assessment methods.	Learning goals and assessment methods are logical, clear, and highly appropriate.	Learning goals and assessment methods are adequate and appropriate for the most part.	Learning goals and assessment methods are vague or confusing.	Learning goals and assessment methods are missing or incoherent.
Student demonstrates communication skills.	Learning contract is clear, logical, and professional; it demonstrates excellent control of language and awareness of audience.	Learning contract is for the most part effective and well organized; flaws in grammar and diction are minor.	Learning contract contains significant errors in grammar, diction, and/or presentation.	Learning contract is incoherent.